



# Childcare Contract Agreement

THIS AGREEMENT is entered into as of this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ in Roy, Utah, by and between Darcie's Learning Center as represented by \_\_\_\_\_ (hereinafter referred to as "Provider") and \_\_\_\_\_ (hereinafter referred to as "Parent/Guardian").

This Agreement contains the terms agreed upon between Provider and Parent/Guardian for the care of:

Child: \_\_\_\_\_ D.O.B. \_\_\_\_\_  
Child: \_\_\_\_\_ D.O.B. \_\_\_\_\_  
Child: \_\_\_\_\_ D.O.B. \_\_\_\_\_

- 1. Trial Period: There will be a 2-week trial period. The 2 weeks are paid before drop-off of the first day and is non-refundable. After this trial period, if either party decides to discontinue care, there will be no penalties and the contract will be null and void.
- 2. Tuition Rate: The tuition due for all children listed above will be as follows:

Child's Name: \_\_\_\_\_ Rate: \$ \_\_\_\_\_  
Child's Name: \_\_\_\_\_ Rate: \$ \_\_\_\_\_  
Child's Name: \_\_\_\_\_ Rate: \$ \_\_\_\_\_

and is due and payable on or before the 1<sup>st</sup> day of each month by close of business. If Child is absent from care the regular rates will be due and payable. Fees incurred due to overtime hours, nonpayment, or returned checks will be the sole responsibility of the parents. Any and all additional costs incurred due to returned checks will be due within 3 days of notice to you and are subject to late payment fees.

If parents are divorced and the tuition is split between parents, please give details as described in the divorce decree (a copy of the divorce decree may be required). \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 3. Schedule of Care: Regular hours are Monday - Friday: 6:30-4:30pm. The parties to this agreement have agreed to the following schedule of care. This includes up to 9 hours per day at which time overtime rates will apply.

Monday Hours \_\_\_\_\_ to \_\_\_\_\_  
 Tuesday Hours \_\_\_\_\_ to \_\_\_\_\_  
 Wednesday Hours \_\_\_\_\_ to \_\_\_\_\_  
 Thursday Hours \_\_\_\_\_ to \_\_\_\_\_  
 Friday Hours \_\_\_\_\_ to \_\_\_\_\_

Initial

- 4. Overtime Charges. Parent/Guardian agrees to pay overtime charges of \$10.00 per 5-minute increment that Child remains in care after the hours listed in Section 2.

Initial

- 5. Tuition Payment Late Fees; if tuition is not paid by close of business on the date specified in paragraph 2, Parent/Guardian agrees to pay late fee's in the amount of \$10.00 per day - including weekend days - until the full account balance has been paid and is current. If the unpaid balance is not paid in full by close of business within 5 working days from the original tuition due date, daycare services will automatically be terminated.

Initial

- 6. Family Handbook. Parent/Guardian has received and reviewed the Family Handbook and agrees to follow all terms therein.

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- 7. Provider's Benefits. The parties agree that Provider will be paid benefits as listed in the Family Handbook.

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8. Term. A 30 day written notice AND the final 30 day tuition payment is required for Parent/Guardian to terminate this Agreement. Provider may terminate the contract at will. Regular tuition will be due and payable as agreed in paragraph 2. Childcare services will be available during this period as long as Parent/Guardian and/or child are in good standing.
9. Failure to comply with the terms set forth in this Agreement may, at Provider's discretion, result in immediate termination of Child's enrollment. Failure to enforce any term or provision in this contract does not invalidate that provision, term, or any other provision or term of this contract

The parties hereto have executed this Agreement as of the date and year first above written.

Notes: \_\_\_\_\_

Darcie's Learning Center Representative (please print full name): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*(Darcie's Learning Center Representative)*

*NOTE: Signature of ALL custodial Parents/Guardians is required*

1. Responsible Parent/Guardian Name (please print full name): \_\_\_\_\_

Responsible Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

2. Responsible Parent/Guardian Name (please print full name): \_\_\_\_\_

Responsible Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

3. Responsible Parent/Guardian Name (please print full name): \_\_\_\_\_

Responsible Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

4. Responsible Parent/Guardian Name (please print full name): \_\_\_\_\_

Responsible Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_